

**MENOMONIE AIRPORT COMMISSION**  
**Nov 21, 2019**

The Menomonie Airport Commission was called to order by Chairman Dan Johnson at 7:00 pm on Thursday, Nov 21, 2019 at the Airport Terminal Conference Room. Other Commission members present included: Earl Wildenberg and Arvin Solsaa. Others in attendance included: Ross Nelson, Jim Tennessen, Tim Olson, Darrel Gibson, Mark Steidinger, Lowell Prange and Randy Eide.

**MOTION** made by Wildenberg, seconded by Solsaa, to approve the October 17, 2019 Airport Commission Minutes. **MOTION** passed.

Eide informed the Commission that the consultant selection evaluation for the approach survey work was forwarded to the Bureau of Aeronautics. There has been no further action on this subject.

**MOTION** made by Solsaa, seconded by Wildenberg, to approve the proposed Tennessen land lease for Hangar D3. **MOTION** carried. It is anticipated that Jim Tennessen will bring in a hangar expansion request at a future meeting.

**MOTION** made by Wildenberg, seconded by Solsaa, to approve the construction of a new 56' x 56' hangar by Ross Nelson on the most northerly spot of the new taxiway D (close to the fuel system). **MOTION** carried. City Administration will bring a new land lease to the Commission at a future meeting to finalize the Nelson hangar proposal.

Hangar use violations were reviewed. The Fanetti hangar is now in compliance according to Gibson. But, photos of the Brenholt hangar interior were reviewed and it was determined by the Commission that the Brenholt hangar was still not in compliance with the City Hangar Use ordinance. The Commission requested the City send a formal notice to Brenholt.

Trespassing and incursions on airport property was discussed. The Commission requested that Manager Gibson solicit more warning signs from the Bureau of Aeronautics and place the signs on the ends of the runways and close to the roads.

After some discussion on the existing Gibson Aviation agreements, the Commission requested City Administration to draft up new agreements that do NOT include the 90-day termination clause and have a 5-year term with an annual renewal every year. The new agreements will be reviewed and acted on at a future Commission meeting.

Eide updated the Commission on some of the key points taken from the October, 2019 Airport Land Use and Management conference.

The Airport Commission endorsed Mayor Knaack's recommendation to nominate Loren Gifford to fill the current vacant Airport Commission position.

The October 2019 Airport Manager's Report was presented to the Commission for their review. Manager Gibson informed the Commission that after a recent State inspection of the fuel system it was noted that the Airport needs to have a pumping containment system installed by October of 2020 to stay in

compliance with recent rule changes. Gibson will obtain a cost estimate to install the containment system.

The next meeting will take place on December 19, 2019 at 7:00 pm.

**MOTION** to adjourn made by Wildenberg, seconded by Solsaa. **MOTION** carried.

Respectfully submitted,

Randy D. Eide  
Recording Secretary